

## 2021 TAX DATA CHECKLIST

Refer to this list when preparing for your appointment. Bring all information relating to your personal situation.

- \_\_\_\_\_ Form 1095 A, B or C – It is your proof of health insurance (**Marketplace Form 1095A is a must**) Needed for NJ too
- \_\_\_\_\_ last year's tax return if we did not prepare it for you
- \_\_\_\_\_ names as registered with Social Security (Was your name changed with SS when you married, divorced, etc.?)
- \_\_\_\_\_ social security numbers for all dependents
- \_\_\_\_\_ **amount** paid for federal and state estimated taxes with the **date** of each payment
- \_\_\_\_\_ signed form 8332 for non- custodial parent to claim child

\_\_\_\_\_ **Banking information, routing and account number for direct deposit or withdrawals**

### **Income**

- \_\_\_\_\_ **Amount of the ONE stimulus check and advance CHILD TAX CREDIT PAYMENTS**
- \_\_\_\_\_ W-2 forms from each job and **final 2021 paystub from each job** or year end
- \_\_\_\_\_ W-2P forms from each pension and **final pension stub or year end**
- \_\_\_\_\_ Social Security Benefit statement
- \_\_\_\_\_ 1099 forms for taxable and tax-exempt interest
- \_\_\_\_\_ 1099 forms for dividends on mutual funds and stocks
- \_\_\_\_\_ 1099B for sale of mutual funds, stocks and bonds. Date of purchase & cost for all stocks, bonds, and mutual funds sold in 2021
- \_\_\_\_\_ 1099R from annuity, 401k, 403b, pension, retirement accounts
- \_\_\_\_\_ 1099R forms from IRA distributions
- \_\_\_\_\_ Roth IRA conversions – date and amount
- \_\_\_\_\_ IRA and Roth IRA contributions – date and amount
- \_\_\_\_\_ **self-employed** income and expenses, including health insurance premiums. List separately any large purchases – include date of purchase with cost
- \_\_\_\_\_ scholarships, grants, jury duty, gambling winnings, tips, other income
- \_\_\_\_\_ alimony received or paid; ex-spouse's social security number
- \_\_\_\_\_ rental property income and expenses, capital improvement costs and dates
- \_\_\_\_\_ K-1 statements from partnerships, S-Corps, estates, and trusts
- \_\_\_\_\_ **unemployment** - you must go on-line to print out tax form for State of NJ
- \_\_\_\_\_ **New Jersey Homestead Benefit amount, New Jersey PTR Refund amount received and copy of application**

## Expenses

### Please add up your receipts and give us totals

- \_\_\_\_\_ HSA/FSA information - contributions and distributions
- \_\_\_\_\_ Unreimbursed medical expenses such as: prescriptions, hearing aid, home-health care, dental, eyecare (exams, glasses, contacts), medical transportation (mileage, tolls, parking), health insurance and long term care premiums. List Long Term Care premiums separately for each person. **DO NOT** include over the counter medication, vitamins and medications purchased outside of the country (Canada, Mexico, etc). **Prescribed** weight loss or smoking cessation program expenses
- \_\_\_\_\_ mortgage interest, home equity statements, **\*\*\*MORTGAGE INTEREST-only deductible if used for acquisition, build or home improvement\*\*\***
- \_\_\_\_\_ real estate taxes paid on all properties and names of all owners of each property & percentage of ownership  
Pennsylvania residents- a copy of real estate tax bill
- \_\_\_\_\_ total rent paid (for NJ property tax credit)
- \_\_\_\_\_ brokerage margin interest or investment interest paid
- \_\_\_\_\_ home **purchase** and **sale** documents from each closing or **refi** (HUD-1 statement)
- \_\_\_\_\_ cash contribution to church and charities-**MUST HAVE RECEIPTS OR CANCELLED CHECKS FOR ALL DONATIONS**
- \_\_\_\_\_ clothing and other non-cash donations with the name and address of the charity, the cost of the goods donated, and the date of donation – **NEED RECEIPTS**
- \_\_\_\_\_ caregiver identification number, address, and amount paid for childcare or eldercare
- \_\_\_\_\_ student loan interest, **tuition bills paid & Form 1098T**
- \_\_\_\_\_ full-time teachers, administrators, or aides (grades K-12) need receipts for out-of-pocket classroom expenses and CE expenses
- \_\_\_\_\_ gambling losses to the extent of reported gambling winnings (you must have documentation of losses)
- \_\_\_\_\_ receipts for solar energy installation, receipt if purchased a plug-in electric vehicle
- \_\_\_\_\_ NJ Residents – Copy of DD-214 if you have not yet applied for Veterans deduction
- \_\_\_\_\_ **\*\*\*NOT DEDUCTIBLE IN 2021\*\*\***employee business expenses; reimbursed and unreimbursed
- \_\_\_\_\_ **\*\*\*NOT DEDUCTIBLE IN 2021\*\*\***auto expenses and mileage for business as an employee
- \_\_\_\_\_ **\*\*\*NOT DEDUCTIBLE IN 2021\*\*\***safe deposit box fee
- \_\_\_\_\_ **\*\*\*NOT DEDUCTIBLE IN 2021\*\*\***investment expense, IRA fees and management fees
- \_\_\_\_\_ **\*\*\*NOT DEDUCTIBLE IN 2021\*\*\***business or investment publications
- \_\_\_\_\_ **\*\*\*NOT DEDUCTIBLE IN 2021\*\*\***union dues; professional association dues
- \_\_\_\_\_ **\*\*\*NOT DEDUCTIBLE IN 2021\*\*\***uniforms & cleaning expenses